

ORAL PRESENTATION FEEDBACK

Student Name(s): Course:	Earned Grade: Date / Assignment:
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Content (30% weighting)

1. Presentation content clearly follows the written paper 2. Topic is relevant and addresses assignment specifications 3. Content presented is comprehensive, accurate, and believable 4. Key points are noted 5. Topic is researched adequately	
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Organization/Structure (30% weighting)

6. Presentation is well-organized, clear, and effectively structured 7. If this is a group presentation, it is integrated rather than being a disjointed series of individual presentations 8. There is an introduction to gain the audience's attention and explain the purpose of the presentation	
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Style/Presentation/Appearance (20% weighting)

9. Dress and grooming are appropriate to the setting 10. Non-verbal cues/gestures are appropriate to presentation and flow of ideas 11. Content knowledge/confidence are evident 12. Time was used well/not rushed 13. Eye contact maintained with audience members	
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Use of Visual Aids (10% weighting)

14. Visual aids are used where appropriate	
15. Visual aids are appropriately professional given the presentation's context	
16. They are easy to see/read	
17. Media are used correctly--i.e., overheads, videos, computer generated slides, charts, etc.	
18. Visual aids contribute to the overall effectiveness of the presentation	

Audience Interaction (5% weighting)

19. The presenter(s) involved the audience and solicited feedback	
20. Questions from the audience are effectively addressed and answered correctly	

Adherence to Time Limit (5% weighting)

21. The presenter(s) stayed within the allotted time limit	
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Comments